

**RETIREMENT BOARD MINUTES
DECEMBER 9, 2025**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Albert "Chip" Abramovic
Dorothy "Dottie" Tawney, Chief Clerk
Laura O'Neil, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Diona Brick, Fiscal

Justin Wolfe, Human Resources
Amie Wood-Wessel, Human Services
Joshua Sterling, Planning
Mark Seigworth, 911
Kara Kauffman, Two Mile Park
Tim Harmon, Pastor
Kara O'Neil, The Derrick
Judith Etzel, Library

Rev. Dr. Tim Harmon, Second Presbyterian Church, Oil City, said the invocation before the meeting. All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 4:33 p.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the November 18, 2025 meeting, seconded by Dottie Tawney, Chief Clerk, aye all.
3. There was no public comment on the Retirement Board Agenda.
4. Retirement Board Items for Consideration:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Henry Weigner	10/24/2025	9%
Rekina Smith	11/01/2025	9%
Richard Tenney	11/05/2025	9%
Mary Clifton	11/10/2025	10%
Shelbie Dykins	11/10/2025	9%
Dan Fenner	11/10/2025	9%
Collyn Sigler	11/14/2025	9%
Phillip Hines	11/17/2025	9%
Kurt Nesbitt	11/17/2025	9%
Laini Vogan	12/01/2025	9%
Clyde Miranda Jr.	12/02/2025	9%

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Terry Stone	\$141.70	12/31/2025
Shelby Moyer	\$891.35	12/31/2025
Eric Nuse	\$5,227.12	12/31/2025
James Cyphert	\$200.91	12/31/2025
Jason Vandegrift	\$137.64	12/31/2025

Jessica Avery	\$4,245.38	12/31/2025
Emily Wright	\$2,780.81	12/31/2025
Jazzilynn Dunkel	\$8,115.48	12/31/2025
Zachary Stelene	\$8,703.59	12/31/2025
Brian O'Toole	\$9,789.12	12/31/2025
Kimberly Ziegler	\$9,933.33	12/31/2025
Todd Wyman	\$305.47	12/31/2025
Eve Murphy	\$6,330.73	12/31/2025
Lindsey McElhattan	\$789.09	12/31/2025

Approval of the following retirements:

- 1) Motion to approve the superannuation retirement of **Doris K. Crowe**, effective **01/01/2026**. She has elected a "Option One" which entitles her to receive a monthly annuity of **\$397.54** payable throughout her lifetime.

Other Business:

- 1) **Terry Stone** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2) **Shelby Moyer** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3) **Eric Nuse** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 4) **James Cyphert** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 5) **Jason Vandegrift** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 6) **Jessica Avery** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 7) Notice to the Retirement Board that Notice to the Retirement Board that **Heather Jemmett** was disbursed **\$667.20** on **11/26/2025** and is reflected on our December Retirement Board as she was approved but omitted from our November Retirement Board Agenda.
 - Dottie Tawney, Chief Clerk, made a motion to accept the above items (Attachment A), Jeannie Ritchey, Treasurer, seconded, aye all.

5. Other Business: None

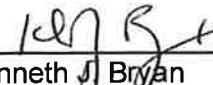
6. Public Comment: None

7. The meeting adjourned at 4:34 p.m. upon a motion by Commissioner Abramovic, seconded by Dottie Tawney, Chief Clerk, aye all.

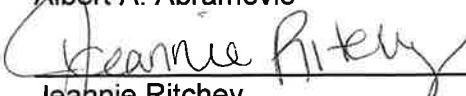
Respectfully submitted,

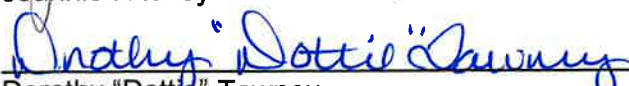

 Laura O'Neil,
 Administrative Assistant


 Samuel H. Breene


 Kenneth J. Bryan


 Albert A. Abramovic


 Jeannie Ritchey


 Dorothy "Dottie" Tawney